Bratton Clovelly Parish Council



*Clerk to the Council: Rachel Ward •* Crane Cottage, Germansweek, Beaworthy, Devon EX21 5BA

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**Minutes of the**  Parish Council Meeting (no.220) held at 7:30pm on Thursday 15th February 2024. Public Present: Bratton Clovelly Parish Cllrs- K Huggins, C Bowyer, S May, W Jellyman, C Braidwood, P Gilbert

WDBCllr T Southcott Clerk Mrs Ward. 2 members of the public.

1. Public participation. The issue of road and drain clearance was raised and the PC was asked if they would consider funding. The PC will consider consult with parishioners about spending priorities. Cllr Southcott will enquire about road sweepers.
2. Apologies: To receive apologies and to approve reasons for absence: None
3. Declaration of Interest: Register of Interests: Councillors are reminded of the need to keep their register of interests up to date. To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items). Cllr Braidwood ***agreed*** to access the website and redact all Cllr signatures and home numbers of the Declaration of Interests.
4. Co-option: To welcome a potential candidate; A member of the public has come forward and would like to join the PC. Clerk gave him the application form and co-option will be considered next month.
5. West Devon Report: Cllr Southcott/Mott – This had been emailed out. The JLP is being revised. There was a discussion about future development in the parish. Cllr Southcott will try to find out when the Bratton Clovelly Housing needs survey will be done.
6. Planning:
	1. 0016/24/FUL Proposal: Construction of a home office (retrospective) Site Address: Kalehouse Farm Bratton Clovelly EX20 4JG ***Support***: This plan uses the original foot print, it improves on what is there currently and may bring new businesses to the area.
	2. Other planning (Non decision making )- None
	3. Allocation of 2 planning councillors who can undertake training and study applications to give informed recommendations to the PC: Cllrs Gilbert and May will take on this role.
7. Agree and sign minutes: From 10th January 2024 (219) ***Agreed***
8. Finance:
	1. Financial report (Clerk - emailed round) ***Agreed*** Clerk will add total interest for the playground account to page one of the cash book at the end of the year
	2. Note payment made to Tamar Trading for £863.88 plus VAT (£1036.66) for playground materials ***Noted***
	3. To note VAT refund of £849.77 ***Noted***
	4. To note payment of Clerk’s wages and HMRC Payments - Total paid from 4th Jan – 3rd Feb £287.71 ***Noted***

*To approve the following payments*:

TEEC £28.80

Clerk R Ward expenses (paper) £11.00 ***Approved***

1. To discuss and decide on a donation/grant to Boasley Cross Primary School adventure playground.

There was a discussion and it was decided to ask the fund raising group to complete the new application form once the grants policy had been approved.

1. PHMC report: Cllr Gilbert there will be a bring and share to celebrate the grand opening of the refurbished playground, on the 9th March between 2-4 to thank everyone who has been involved.

A BBQ is planned for 29th June, there will be a bar, and a Christmas market will be held on 24th Nov 2024 (Last year £1050 was raised for the hall by the Christmas market)

1. Ex Valley Pizza request to use Car Park: Clerk to check PC liability with insurance co. but otherwise ***agreed***
2. Square: Update Cllr Huggins/Jellyman None – remove from agenda
3. Dog waste bins: Cllr Jellyman – update Eversfield was eventually emptied – clerk to explore changing frequency of emptying seasonally.
4. Defibrillator: Update: the defibrillator was deployed on the advice of 999 but was not used in the end. Cllr May will run checks tomorrow and report on Webnos.
5. Library: Discussion/decision about how to replace the mobile library. Deferred to next month.
6. Policy review: All are on the website for inspection and were approved in May 2023. Proposed – Grants policy. To be amended before approval to say £300 total max payments, total max per application £100. And note that the PC can donate items up to £100 plus VAT.
7. Police Liaison: Update  Cllr Huggins None
8. Roads and ditches: Discussion about parking issues throughout the village. Defibrillator access can be restricted by parked cars and the school bus company, bin waggons and tractors with trailers have been having difficulties getting through certain pinch points in the centre of the village,

Cllr Southcott will send Highways contact details and Cllr Huggins will discuss potential remedies with the police.

1. P3: Cllrs Gilbert and Braidwood – update. The new county coordinator should be starting soon. Cllr Jellyman will help Cllrs Gilbert and Braidwood walk paths for the annual survey, but they are very flooded and blocked at present.

\***Standing orders were suspended at 21:30 to allow the meeting to continue – all** **agreed**

1. Playground Report: Cllr Huggins - update on fencing. Fencing has been completed. Note, inspection booked for March. Cllr Bowyer and the clerk will find prices for signs to go up.
2. Items for next agenda: Co-opt new councillor, agree a date for the AGM and Annual parish meeting, Grants policy, communications policy, Parish Hall car park repairs, road cleaning/lengthsman.
3. General updates to note: As raised

Meeting closed at 21:37

1. Date of next meeting: 13th March 2024 at 7:30pm - School Room